

## **AIDS 2018 Global Village Activity reviewers**

## When nominating potential reviewers, please keep in mind the following:

- Reviewers play an important role in the success of the conference by helping to ensure that the best proposals are included in the final programme.
- Accepting the invitation to serve as a reviewer does not exclude reviewers from submitting a proposal themselves.
- We expect to receive around 500 activity proposals and each should be peer-reviewed by three reviewers. The number of activities a reviewer has to review <u>will depend</u> on the number of submissions and the total number of reviewers who confirm their participation.
- When submitting your nominations, you will be asked to <u>indicate an activity type that</u> you think the potential reviewer would be fit to review. This will give us the opportunity to make sure that we receive enough nominations for each activity type. Once nominated reviewers are invited to sign up, they will be asked to select a maximum of two activity types to review Exhibition Booth, Networking Zone, Global Village Session and Cultural Activity. It is important that reviewers ensure a good match between their expertise and the proposals, which will be allocated to them.
- The reviewing period is from <u>12 February to 9 March 2018</u> and we ask reviewers to set aside time for reviewing during this period.
- As all reviewing is done online, regular internet access during this period is essential.

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